



## Cellar / chamber check

This aide-memoir may be used to assist in building checks.  
 This does not imply that the conditions are safe and healthy -  
 nor that the arrangements for welfare at work are satisfactory.

<b>Building</b>	<b>Date</b>

### Entrance

- 1 If applicable - is log book upto date
- 2 Is access to the cellar / chamber door clear of obstruction
- 3 If required, can the entrance be lit
- 4 Is the appropriate signage visible
- 5 Is the door in good condition - does it lock - is a key available

Comments

## CHECK FOR GAS

Report electrical & sump faults to

### Route into cellar / chamber

- 1 Is there a light switch which is easily accessible
- 2 Are all the lights on route to the cellar / chamber in working order
- 3 Are there any obstructions en route to the cellar / chamber
- 4 Is the fabric of the floor and ceilings sound
- 5 If present, is the emergency lighting working
- 6 If present are fire extinguishers appropriately situated / in test date

Comments

### Cellar / chamber

- 1 Is the light switch easily accessible - do all lights work
- 2 Are there sufficient emergency lights - are they working
- 3 Is the housekeeping of good standard
- 4 Can you see gas and fire detectors
- 5 If there is a sump pump in situ, has it a label within date
- 6 Is ironwork in good condition

Comments

continued over

7 If there is a bulkhead for incoming services is it effective

8 Are all the duct seals in place and effective

9 Are all the appropriate safety signs in place

a warning about naked flame

b warning about gas

c warning about .....

10 Are all cable holes fire stopped

11 Is the fabric of the walls and ceilings in good condition


**Fire Escape Routes**

1 Are the fire exits clearly marked

2 Are all exits routes clear and marked with appropriate pictograms

3 Is the metal work leading to the escape hatch in good condition

4 Is the escape hatch working

Comments

**External**

1 Is the escape hatch appropriately marked

2 Is there appropriate signage erected by the escape hatch

3 If required, does the escape hatch have adequate protection

4 On exit of the escape hatch is there sufficient lighting in place

5 If present, are all air vents and ventilation pipes in good condition

Comments